NORTH EAST DESALITES ASSOCIATION (NEDA)

Administrative Manual

Year of Establishment - 2012

1. Introduction

The North East Students' Club in a college serves as a vibrant platform that brings together students from the North Eastern region of India, offering them a space to connect, share, and celebrate their unique cultural identities. This club plays a pivotal role in fostering a sense of community, belonging, and support for North Eastern students, especially in colleges located outside their home states.

The club aims to create awareness about the diverse cultures, traditions, and languages of the North Eastern states, while also promoting mutual respect and understanding among students from various parts of India. By organizing cultural events, social activities, workshops, and discussions, the North East Students' Club works to enrich the college environment and encourage cross-cultural exchange.

In addition to promoting cultural preservation, the club also addresses the welfare of its members by providing emotional support, advocating for their rights, and offering a sense of solidarity. The North East Students' Club plays an essential role in helping students adapt to new environments, navigate challenges, and enhance their academic and personal growth through networking and collaboration.

2. Establishment and Purpose:

Northeast Desalites Association was established in the academic year 2019-2020. Its purpose is to promote inclusivity and showcase the diverse cultures of North Eastern India.

- It is to provide a homely environment for North Eastern students and promote their cultural heritage.
- of community for its These clubs often organize cultural events, festivals, and seminars to promote North Eastern culture and provide a platform for students to connect with each other.
  Provide the year in which the Office/Centre was established. Mention the purpose for which it was established.

Scope:

- NEDA serves as a platform for North Eastern students to share their experiences and showcase their cultural diversity.
- It also organises various events and activities to promote North Eastern culture and provide a sense to students.

3. Objectives:

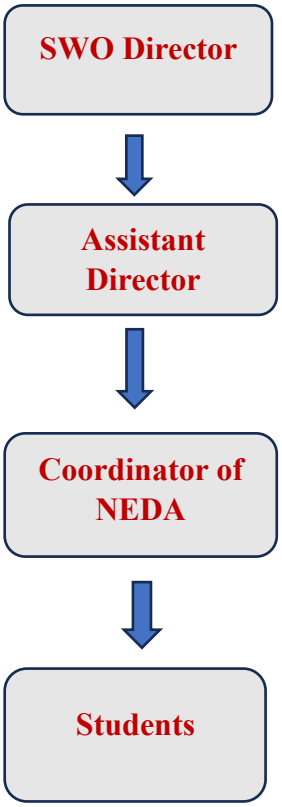
The objectives of a North East Students' Club in a college typically focus on promoting the culture, welfare, and unity of students from the North Eastern region of India. These objectives can include:

- **Cultural Preservation and Promotion**:
  Organize events, festivals, and cultural programs to showcase the diverse traditions, languages, dance forms, music, and cuisines of the North Eastern states.
  Educate the wider college community about the unique cultural heritage of the North East.
- **Social Integration**:
  Foster a sense of unity among students from the North Eastern states, helping them feel connected and supported in a new environment.
  Promote cultural exchange and mutual understanding between students from different regions of India.
- **Welfare and Support**:
  Provide emotional, social, and academic support to North Eastern students who may face challenges in adapting to life outside their home states.
  Address issues related to safety, discrimination, or any other concerns that North Eastern students may encounter.
- **Advocacy and Awareness**:
  Raise awareness about the challenges faced by students from the North East, such as issues related to identity, representation, and regional discrimination.
  Advocate for the inclusion and recognition of the North Eastern community in the larger college or university system.
- **Networking and Skill Development**:
  Provide opportunities for students to connect with alumni, professionals, and organizations that can help with career development and personal growth.
  Organize workshops, seminars, and training sessions to enhance academic, leadership, and interpersonal skills.
- **Community Service and Outreach**:
  Engage in social service activities such as helping local communities, participating in environmental initiatives, or contributing to causes that affect the North Eastern region.
  Build a platform for North Eastern students to contribute positively to society.
- **Representation and Leadership**:
  Ensure the representation of North Eastern students in various college committees and decision-making bodies.

Develop leadership qualities among members by encouraging them to take active roles in organizing events, managing club affairs, and leading initiatives.
These objectives aim to create a supportive, inclusive, and culturally enriched environment for North Eastern students while fostering cross-cultural dialogue and understanding in the college community.

Organisation and Governance
Office/Centre Structure:

Visual diagram of the organizational structure of the Office/Centre.



Roles and Responsibilities:

- **SWO Director**: The highest authority in the structure, responsible for overall supervision and management of the NEDA's strategic vision and execution.
- **Assistant Director**: Supports the SWO Director and takes over responsibilities in their absence. They may oversee specific operations or projects within the club.
- **Coordinator of Rotaract Club**: Responsible for day-to-day management of club activities, coordinating events, and ensuring all members are actively involved. Manages specific areas like event organization, membership engagement, or service projects. They work closely with the coordinator and other team members.
- **Students**: Active members of the club who participate in activities, contribute to projects, and play an essential role in executing the club's initiatives.

Key stakeholders involved:

The stakeholders of a North East Students' Club in a college are individuals or groups that have an interest in or are directly affected by the activities, goals, and outcomes of the club. These stakeholders include:

1. **North Eastern Students:**

   The primary stakeholders of the club, as the club exists to represent, support, and serve the interests of students from the North Eastern region of India. Their cultural, social, academic, and emotional well-being is at the heart of the club's mission.

2. **College Administration:**

The management and leadership of the college (such as the principal, dean, and other administrative bodies) who provide support in terms of resources, approvals for events, and facilitating the club's functioning within the institutional framework.

3. **Faculty and Academic Staff:**

Professors and academic advisors who may be involved in supporting the club's initiatives, offering guidance to members, or assisting in educational programs and skill-building workshops organized by the club.

4. **Other Student Clubs and Organizations:**

Other student groups within the college, such as cultural clubs, sports clubs, and social service organizations, who may collaborate with the North East Students' Club on joint events, projects, and initiatives to foster a more inclusive college community.

5. **Alumni of the North East Students' Club:**

Former members who can offer mentorship, networking opportunities, and career guidance to current members. Alumni may also contribute financially or through other forms of support, helping to sustain the club's activities.

6. **Local Communities (Host and North Eastern Communities):**

The surrounding community in which the college is located, which may benefit from the club's cultural exchange programs, outreach initiatives, and social service activities. The club also serves as a bridge for North Eastern students to engage with their local community.

7. **Government and Policy Makers:**

Local, regional, and national governmental bodies that may be involved in ensuring the welfare and rights of students, as well as the overall representation of the North East in education and beyond. The club may engage with them for advocacy and support.

8. **Sponsors and Donors:**

External organizations, businesses, or individuals who may provide financial or material support for the club's activities, such as cultural festivals, workshops, or social events.

9. **Media and Social Media Platforms:**

   Both traditional media (local newspapers, TV) and social media platforms (Facebook, Instagram, etc.), which play an important role in publicizing the club's events, creating awareness about its causes, and promoting a positive image of the North Eastern community in the college.

10. **Other Students (Non-North Eastern Students):**

    While they may not be direct members of the club, other students in the college are stakeholders as they are beneficiaries of the cultural exchange and mutual understanding that the club fosters. They are also potential participants in events and programs organized by the club.

These stakeholders collectively contribute to the growth, success, and impact of the North East Students' Club, making it a central force in creating an inclusive and supportive environment for students from the North Eastern region.