



### A REPORT ON

#### SOFT-SKILL DEVELOPMENT – BUILDING INTERPERSONAL SKILLS

**Date:** 04 February 2020

**Venue:** Business lab

**Organized /conducted By:** Department of humanities

The department of humanities, of SFS College organized a one day workshop on time management in the college auditorium.

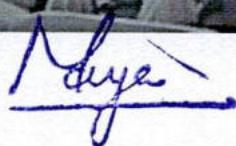
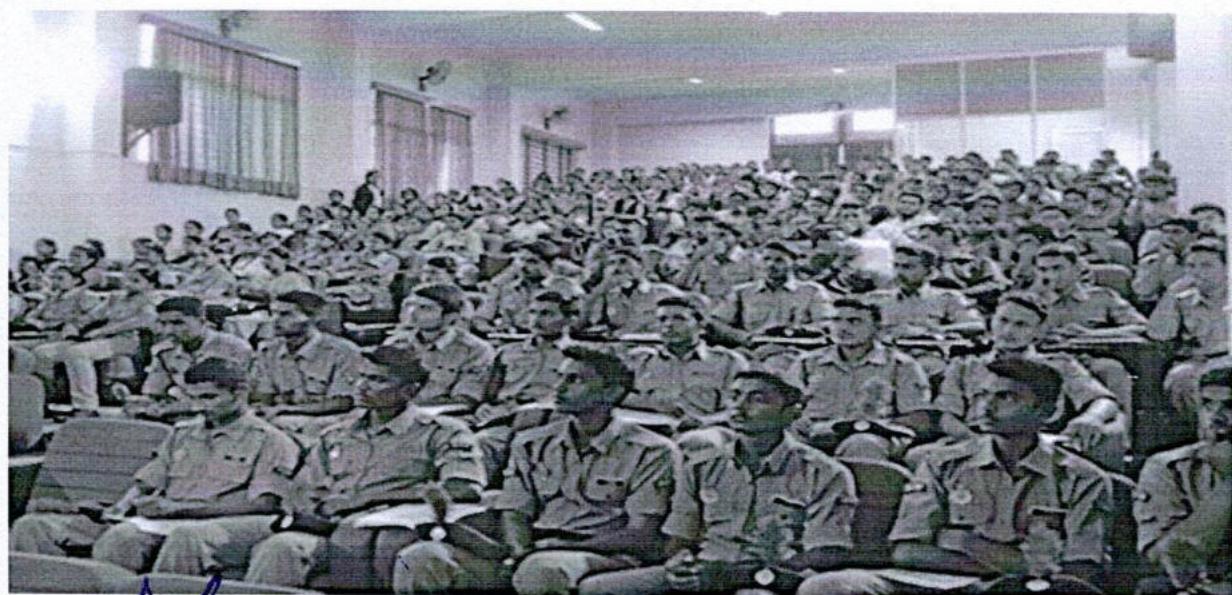
The initial meeting was conducted in the seminar hall to discuss the preparations for the programme. The agenda was to spread awareness on time management and to train students on managing time. The meeting was headed by the head of the department, Kusuma ma'am and the department coordinator Ms. Elizabeth Abraham and faculties of the department.

Program conducted by the humanities department along with the other faculties and students of other department. It was conducted on 4<sup>th</sup> February 2020, and the core concept was "A session on 'Building interpersonal skills'

All enthusiastic students, there were around 40 students from various department who actively participated. The event took place in the business lab. There the resource person was Mr. Anup Jacob, faculty of psychology, Jyothi nivas collge. There was a detailed speech on the topic. The resource person explained the types of time management. He also explained the advantages and the disadvantages of time management. There were also few interesting activities held, which were highly appreciated by the participants.

There was a question and answer session, there were good number of students who actively involved in the QA session, and the resource person was humble enough to take up the question and answered.

There was a formal concluding program. In the valedictory function, all the participants were given the certificate of appreciation, which was done by the chief guest i.e. Rev.Fr. Santhosh, MSFS and Dr. Roy, principal. Overall the event was highly appreciated and successful one.

A handwritten signature in blue ink, which appears to read "Naveen".

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A handwritten signature in blue ink, which appears to read "Roy".  
PRINCIPAL  
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