



# ST. FRANCIS DE SALES COLLEGE

A FRANSALIAN INSTITUTE OF HIGHER EDUCATION **AUTONOMOUS**

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## END SEMESTER EXAMINATION - MAY 2025

### COMMERCE - II SEMESTER BCOM & BCOM (TTM)

### 24CAT2X: COMPUTER ACCOUNTING WITH TALLY PRIME

**Time: 1 Hour 30 Minutes**

**Max. Marks: 40**

**Instruction:** Answer should be written completely in English

#### SECTION-A

1. Answer any **FIVE** questions. Each question carries **TWO** marks. (5X2=10)

- What is a file in Windows?
- What is the purpose of the power supply in a computer?
- Name two components of MS Word.
- Write any two formatting options in Excel.
- What is a Godown in Tally?
- How do you shut a company in Tally?
- What is the purpose of inventory vouchers?
- How to generate a trial balance in Tally?

#### SECTION-B

Answer any **TWO** questions. Each question carries **FIVE** marks. (2X5=10)

- Describe how to create and rename a folder in Windows.
- Explain the steps to format text in Excel.
- Discuss how ledger and group are created and deleted in Tally.
- Write a short note on the importance of financial statements.

#### SECTION-C

Answer any **TWO** questions. Each question carries **TEN** marks. (2X10=20)

- Discuss the structure and functions of the Windows desktop.
- Write the step-by-step procedure to create, edit, and print a document in MS Word.
- Describe various accounting vouchers and their uses in Tally.
- Describe the process of generating and exporting financial statements using Tally Prime.

