## INSTRUCTIONS TO CANDIDATES

1. Immediately after the commencement of the Examination, you should check that this Booklet does not have any unprinted or torn or missing pages or items, etc. If any of the above defects is found, get it replaced by a Complete Question Booklet of the available series.
2. Write clearly the Question Booklet Version Code A, B, C, D or E in the appropriate space provided for the purpose, in the OMR Answer Sheet.
3. Enter the name of the Subject, Reg. No., Question Booklet version code and affix Signature on the OMR sheet. As the answer sheets are designed to suit the Optical Mark Reader (OMR) system, special care should be taken to fill those items accurately.
4. This Question Booklet contains 55 questions, Part - A contains 40 questions of one mark each. Part - B contains 15 questions of two marks each. All questions must be attempted. Each question contains four answers, among them one correct answer should be selected and shade the corresponding option in the OMR sheet.
5. All the answers should be marked only on the OMR sheet provided and only with a black or blue ink ball point pen. If more than one circle is shaded / wrongly shaded / half shaded for a given question no marks will be awarded.
6. Immediately after the final bell indicating the closure of the examination, stop making any further markings in the OMR Answer Sheet. Be seated till the OMR Answer Sheet is collected. After handing over the OMR Answer Sheet to the Invigilator you may leave the examination hall.

Answer all the questions. Each question carries 1 mark.

1. What is B2B in E-commerce ?

PART - A
|||||||||||||||||||||||||||
b) Business to Board
a) Business to Business
d) Business to Basket
c) Bass to Bass
c) Bass to Bass
2. What are the columns in Microsoft access table called?
a) Reports
b) Rows
d) Records
3. Which is known as plastic money ?
a) Credit card
b) Paper cash
c) Paytm
d) All of the above
4. ERP stands for
a) Enterprise Resolution Plan
b) Enterprise Reverse Plan
c) Enterprise Resource Planning
d) None of these
5. Microsoft Access is a
b) OODBMS
a) RDBMS
d) Network Database Model
c) ORDBMS
6. What is the function of E-Commerce?
a) Marketing
b) Advertising
c) Warehousing
d) All of the above
a) B 2 B
c) $C 2 B$
d) C 2 C
8. MS Excel formula starts with
c) $\%$
d) -
a) $=$
b) +
9. We can activate a cell by
b) Clicking the cell
a) Pressing the tab key
d) All of the above
c) Pressing an arrow key
10. In an E-R diagram an entity is represented by
a) Rectangle
b) Ellipse
c) Diamond Box
d) Circle
SPACE FOR ROUGH WORK
11. The term "Data" refers to
a) The electronic representation of the information (or data)
b) Basic information
c) Row Facts and figures
d) Both a) and c)
12. What is the process of making a copy of the information stored on computer ?
a) Backup
b) Antivirus
c) Firewall
d) Biometrics
13. In MS Excel, if a text cannot fit in a cell, then
a) It will be hidden
b) It will be deleted
c) It cannot be entered
d) None of the above
14. Computer security can be increased by using
a) Firewall
b) Anti-virus
c) Password
d) All of the above
15. A value used in a formula that does not change is called
a) Constant
b) Cell address
c) Variable
d) Static
16. Queries in MS Access can be used as
a) View, Change, Analyse data in different ways
b) A source of records for forms and reports
c) Both a) and b)
d) None of the above
17. In MS Word, Shortcut key used to save a word document is
a) $\mathrm{Ctrl}+\mathrm{S}$
b) $\mathrm{Ctrl}+\mathrm{C}$
c) $\mathrm{Ctrl}+\mathrm{V}$
d) $\mathrm{Ctrl}+\mathrm{Z}$
18. Null is
a) Same as zero for integer
b) Same as blank for character
c) Both a) and b)
d) Not a value
19. Full form of WWW in web address is
a) World Wide World
b) World Wide Wood
c) World Wide Web
d) All of the above

D
20. Full form of $S Q L$ is
a) Standard Query Language
b) Sequential Query Language
c) Structured Query Language
d) Server side Query Language
21. Landscape is
a) Font style
b) Paper size
c) Page layout
d) Paper orientation
22. HTML tag for the largest heading is
a) <head>
b) <h6>
c) <heading>
d) <h1>
23. Hacking refers to
a) Data access without permission
b) Data updation without permission
c) Data deletion without permission
d) All of the above
24. URL stands for
a) Unique Reference Label
b) Uniform Reference Label
c) Uniform Resource Locator
d) Unique Resource Locator
25. Which is offline payment mode ?
a) Cash on delivery
b) Cash before delivery
c) Credit Card
d) Both a) and b)
26. What is the default file extension for all word documents ?
a) . txt
b) .word
c) .dots
d). doc
27. NIST stands for
a) National Institute of Social Trust
b) National Institute of Standards and Technology
c) National Institute of Science and Technology
d) National Institute of Science and Transition
28. Which is a type of DBMS Software?
a) MS Word
b) MS Power Point
c) MS Access
d) None of them
29. Which are the following is a correct format of E-mail address ?
a) name@website@info
b) name@website.info
c) www.name of website.com
d) name.website.com
30. Virus is
a) Programme
b) Warm
c) Object
d) Interrupt
31. The file extension for an Access database is
a) EXE
b) DOC
c) EXC
d) MDB
32. DFD stands for
a) Data Flow Diagram
b) Data Flow Document
c) Data File Diagram
d) None of the above
33. The study of Encryption is called
a) Decryption
b) Cryptography
c) Firewall
d) None of the above
34. Processed data is called
a) Raw data
b) Information
c) Useful data
d) Source
35. E-banking is known as
a) ATMs
b) Net banking
c) Traditional banking
d) None of these
36. To design web pages we need to use
a) Server
b) XML
c) Browser
d) HTML
37. In a ER model $\qquad$ is described by storing attributes.
a) Entity
b) Attribute
c) Relationship
d) Notation
38. In MS Word borders can be applied to
a) Cells
b) Paragraph
c) Text
d) All of the above
39. Which area in an MS Excel allows entering values and formulas ?
a) Title bar
b) Menu bar
c) Formula bar
d) Standard Toolbar
40. A table can have only one
a) Secondary key
b) Alternative key
c) Unique key
d) Primary key

## D

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PART - B

Answer all question. Each question carries 2 marks :
41. FTP uses the services of
a) UDP
b) IP
c) TCP
d) None of the above
42. $\qquad$ is the incoming e-mail server.
a) POP
b) SMTP
c) SMIP
d) PPD
43. Which of the following is not layer of TCP IP Network?
a) Physical Layer
b) Link Layer
c) Network Layer
d) Transport Layer
44. Which section of IT Act deals with Cyber Terrorism ?
a) Section 66C
b) Section 66B
c) Section 66F
d) Section 66A
45. What does TPS stand for ?
a) Transaction Processing System
b) Total Product Strategy
c) Total Packaging System
d) Transaction Payment System
46. What is FTP ?
a) File Training Protocol
b) File Transfer Protocol
c) File Transit Protocol
d) File Tracking Protocol
47. Digital signature preserves
a) Authenticity
b) Integrity
c) Both a) and b)
d) None of the above
48. Verification is process of
a) Access
b) Login
c) Logout
d) Authentication
49. Which of the following is not a type of page margin ?
a) Left
b) Right
c) Center
d) $T o p$
50. Maximum zoom allowed in MS-Word is
a) 100
b) 450
c) 500
d) 250
51. Which of the following is not the example of Business to Consumer ( $B$ to $C$ ) e-commerce?
a) Amazon.com
b) E-Bay.com
c) dell.com
d) Defend
52. Expert systems are part of
a) First generation languages
b) Second generation languages
c) Third generation languages
d) Fifth generation languages
53. What is OTP ?
a) One Time Password
b) One Time Pincode
c) Odd Transaction Password
d) None of the above
54. Which of the following is not valid version of MS Office ?
a) Office $X P$
b) Office Vista
c) Office 2016
d) None of the above
55. From which menu you can insert header and footer?
a) Insert menu
b) View menu
c) Format menu
d) Tools menu

